

Repair Quote Red Flag Checklist

Use this checklist to separate quoted facts from missing information and practical questions before you approve repair work.

CHECK	WHAT TO VERIFY IN THE WRITTEN ESTIMATE	YOUR NOTES
☐	Scope: Work areas, tasks, quantities, and completion criteria are specific.	
☐	Materials: Named products, grades, models, or allowances are stated when relevant.	
☐	Labor: Labor scope is clear; roles or subcontracted work are identified when stated.	
☐	Totals: Line items, discounts, taxes, allowances, deposit, and total reconcile.	
☐	Exclusions: Excluded work and owner responsibilities are written, not assumed.	
☐	Unknowns: Concealed conditions and other variables have a stated process.	
☐	Changes: Change orders require written approval and explain pricing.	
☐	Timing: Start, milestones, completion, and delay terms are stated when promised.	
☐	Cleanup: Removal, disposal, protection, and cleanup responsibilities are clear.	
☐	Warranties: Workmanship and manufacturer warranties identify responsible parties.	
☐	Payment: Payment milestones and final-payment conditions are understandable.	
☐	Promises: Important verbal promises appear in the written proposal.	

Red flags are prompts for clarification, not proof of misconduct. Ask for missing information in writing and keep revised versions.

Questions to Ask Before You Approve

1. What exact work area and quantity does this price cover?

2. Which materials or product specifications are included?

3. Which items are allowances, and what assumptions support them?

4. What is specifically excluded?

5. What conditions could change the price?

6. Who must approve a change order, and how will it be priced?

7. How do the line items reconcile to the stated total?

8. What does completion include, including cleanup and disposal?

9. Which warranties are written, and who is responsible for each one?

10. Can important verbal promises be added to the written proposal?

Need a document-based second opinion? AMJ Repair Quote can organize the submitted scope, identify unclear details, and prepare practical questions. Visit amjdigitalvault.com/repair-quote.html

Important: This checklist provides educational, document-based decision support. It is not an onsite inspection and does not replace legal, engineering, insurance, code-compliance, mechanical, or contracting advice. It does not verify concealed conditions, workmanship, contractor licensing, or final repair necessity.